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Harbour Heights Civic Association
27257 Voyageur Drive
Punta Gorda, FL 33983

Accountant's Compilation Report

We have compiled the accompanying Balance Sheet of Harbour Heights Civic Association, Inc. as of October 31, 2018 and the related statement of Profit and Loss –for the one and ten months then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the income tax basis of accounting.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accepted accounting principles and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking or provide any assurance that there are no material modifications that should be made to the financial statements.

This only includes the operation of this activity and does not include other income or deductions that would affect the individual's income tax; therefore, there is no tax liability shown.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the income tax basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Company's assets, liabilities, equity, revenues, and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to this engagement.

Donna Listenberger, CPA
November 5, 2018

# Harbour Heights Civic Assoc.
## Balance Sheet
### As of October 31, 2018

| | Oct 31, 18 |
|---|---|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Wells Fargo Escrow | 5,085.13 |
| Wells Fargo Operating | 22,551.94 |
| Wells Fargo Savings | 6,076.78 |
| Total Checking/Savings | 33,713.85 |
| Total Current Assets | 33,713.85 |
| TOTAL ASSETS | **33,713.85** |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| Room Deposits | 6,805.40 |
| Sales Tax Payable | 344.08 |
| Total Other Current Liabilities | 7,149.48 |
| Total Current Liabilities | 7,149.48 |
| Long Term Liabilities | |
| Other Liabilities | 28.48 |
| Total Long Term Liabilities | 28.48 |
| Total Liabilities | 7,177.96 |
| Equity | |
| Unrestricted Net Assets | 20,784.25 |
| Net Income | 5,751.64 |
| Total Equity | 26,535.89 |
| TOTAL LIABILITIES & EQUITY | **33,713.85** |

# Harbour Heights Civic Assoc.
## Profit & Loss YTD Comparison
### October 2018

| | Oct 18 | Jan - Oct 18 |
|---|---|---|
| Ordinary Income/Expense | | |
| Income | | |
| Direct Public Support | | |
| Contributions | 6.50 | 118.90 |
| Individ, Business Contributions | 0.00 | 350.00 |
| Direct Public Support - Other | 0.00 | 10.50 |
| Total Direct Public Support | 6.50 | 479.40 |
| Forfeited deposits | 150.00 | 600.00 |
| Other Types of Income | | |
| Advertising | 0.00 | 270.00 |
| Bingo | 55.00 | 1,130.00 |
| Dance | 0.00 | 620.00 |
| Miscellaneous Revenue | 0.00 | 771.50 |
| Sales Refunds & Allow | 0.00 | -360.30 |
| Total Other Types of Income | 55.00 | 2,431.20 |
| Program Income | | |
| Membership Dues | 80.00 | 1,520.50 |
| Total Program Income | 80.00 | 1,520.50 |
| Rental-Linen | 185.00 | 589.19 |
| Rental Income | 3,508.41 | 20,726.46 |
| Total Income | 3,984.91 | 26,346.75 |
| Expense | | |
| Contract Services | | |
| Accounting Fees | 70.00 | 714.95 |
| Outside Contract Services | 75.00 | 3,511.46 |
| Contract Services - Other | 120.00 | 360.00 |
| Total Contract Services | 265.00 | 4,586.41 |
| Contributions | 0.00 | -50.00 |
| Facilities and Equipment | | |
| Cleaning expense | 0.00 | 97.00 |
| Equip Rental and Maintenance | 0.00 | 203.70 |
| Equipment | 1,908.16 | 1,908.16 |
| Laundry | 0.00 | 504.50 |
| Lawn Service | 140.00 | 937.48 |
| Rent, Parking, Utilities | 0.00 | 224.65 |
| Repair Expense | 450.84 | 873.26 |
| Total Facilities and Equipment | 2,499.00 | 4,748.75 |
| Office Supplies | 14.95 | 182.09 |
| Operations | | |
| Advertising | 0.00 | 68.81 |
| Banking Fee | 0.00 | 92.85 |
| Miscellaneous Expense | 0.00 | 394.50 |
| Postage, Mailing Service | 0.00 | 50.00 |
| Supplies | -55.97 | 3,086.40 |
| Telephone, Telecommunications | 65.00 | 578.00 |
| Website | 0.00 | 256.42 |
| Total Operations | 9.03 | 4,526.98 |
| Other Types of Expenses | | |
| Insurance - Liability, D and O | 0.00 | 4,648.92 |
| Total Other Types of Expenses | 0.00 | 4,648.92 |

# Harbour Heights Civic Assoc.
## Profit & Loss YTD Comparison
### October 2018

| | Oct 18 | Jan - Oct 18 |
|---|---|---|
| Reconciliation Discrepancies | 0.00 | 150.00 |
| Taxes and License | 0.00 | 70.00 |
| Utilities | 313.05 | 1,733.47 |
| Total Expense | 3,101.03 | 20,596.62 |
| Net Ordinary Income | 883.88 | 5,750.13 |
| Other Income/Expense | | |
| Other Income | | |
| Interest Revenue | 0.30 | 1.51 |
| Total Other Income | 0.30 | 1.51 |
| Net Other Income | 0.30 | 1.51 |
| **Net Income** | **884.18** | **5,751.64** |

MyFlorida.com

State of Florida
# Department of Revenue



User ID: AF1397045901

Original Return

FOR YOUR RECORDS ONLY - DO NOT MAIL

Cancellations must be done before 5:00 p.m. ET on the submission date. If the submission is completed after 5:00 p.m. ET on the submission date, weekend, or holiday the cancellation must be done before 5:00 p.m. ET the next business day. All cancellations are permanently deleted from our database.

## Access Source: AF1397045901

## Confirmation Number: 181105972278

Click Here for Survey

DR15-EZ

| Certificate Number | Collection Period | Confirm Date and Time |
|---|---|---|
| 18-8013970459-1 | 10/2018 | 11/05/2018 3:56:31 PM ET |

Surtax Rate: 0.0100

### Location Address

2530 HARBOUR DR
PUNTA GORDA, FL 33983-3178

HARBOUR HEIGHTS CIVC ASSOCIATION INC
2530 HARBOUR DR
PUNTA GORDA, FL 33983-3178

| Contact Information | |
|---|---|
| Name | Dan Topp |
| Phone | ( 941 ) 626 - 8456 |
| Email | dantopp2464@comcast.net |

| | |
|---|---|
| Debit Date: | 11/13/2018 |
| Amount for Check: | $212.84 |
| Bank Routing Number: | 063107513 |
| Bank Account Number: | **********2514 |
| Bank Account Type: | Checking |
| Corporate/Personal: | Corporate |
| Name on Bank Account: | HARBOUR HEIGHTS CIVC ASSOCIATION INC |

Due to federal security requirements, we can not process international ACH transactions. If any portion of the money used in the payment you may be making today came from a financial institution located outside of the US or its territories for the purpose of funding this payment, please do not proceed and contact the Florida Department of Revenue at 850-488-6800 to make other payment arrangements. By continuing, you are confirming that this payment is not an international ACH transaction. If you are unsure, please contact your financial institution.

I hereby authorize the Department of Revenue to process this ACH transaction and to debit the checking account identified above. I understand there may be service charges assessed on any transactions not honored by my bank.

| | |
|---|---|
| Signature: | Dan Topp |
| Phone Number: | 941-626-8456 |
| EMail Address: | dantopp2464@comcast.net |

1. Gross Sales (Do not include tax) $ 3718.48

2. Exempt Sales (Include these in Gross Sales, Line 1) $ 600.00

3. Taxable Sales/Purchases (Include Internet/Out-of-state Purchases) $ 3118.48

**Discretionary Sales Surtax Informa**

A. Taxable Sales and Purchases **Not** Subject to Discretionary Sales Surtax $ 0.00

B. Total Discretionary Sales Surtax Collected $ 31.19

4. Total Tax Collected (Include Discretionary Sales Surtax from Line B) $ 218.30

**You have chosen not to donate your collection allowance to education.**

5. Less Lawful Deductions $ 0.00

6. Less DOR Credit Memo $ 0.00

7. Total Tax Due $ 218.30

8. a. **Less (-)** Collection Allowance; or if Late, $ 5.46

8. b. **Plus (+)** Penalty and Interest $ 0.00

9. Amount Due With Return $ 212.84

**Payment you have authorized** 212.84

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